

**Department Of Correction**

Official Title:   **Student Intern**

Position Type:   **Internship**

**INTERNSHIP INFORMATION**

Salary:   **Unpaid**

Number of Vacancies:   **1**

Application Deadline:  
**April 1, 2010**

Location:   **Pondville Correctional  
Center, Norfolk, MA**

Internship Track:   **Performance  
Measures/Data Collection**

Hours/Schedule:   **Flexible**

Duration:   **Full Semester**

Position Description:   **Assist a project manager in the collection and presentation of data used to measure effectiveness of reentry initiatives**

Responsibilities/Major Duties:   **Collect and enter performance data concerning reentry preparedness of offenders arriving at and discharging from Pondville Correctional Center; make recommendations data collection methods; compile data results and summaries in presentation format.**

Preferred Qualifications:   **Proficient in the use of spreadsheet, database and presentation software applications.**

**How to apply:****Mail Internship Application to:**

Alexandra McInnis, Director of Personnel  
Division of Human Resources  
P.O. Box 946  
Norfolk, MA 02056  
Fax: (508) 850-5217

**For additional information or questions, please contact:**

Jim O'Gara at (508)850-7874 or email at [JMOgara@doc.state.ma.us](mailto:JMOgara@doc.state.ma.us)  
James Callahan at (508) 850-7783 or email at [JPCallahan@doc.state.ma.us](mailto:JPCallahan@doc.state.ma.us)

Agency Web Address: <http://www.mass.gov/doc/>

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Women, minorities, veterans, and people with disabilities are strongly encouraged to apply.**